



TLILIC0003

Licence to operate a forklift truck

Course content

This unit specifies the skills and knowledge required to operate a forklift truck safely. It includes:

- Planning and preparing for forklift work
- Operating the forklift
- Shifting loads in a safe manner
- Shutting down and securing the machine
- Conducting housekeeping activities associated with machine operations.

Course duration

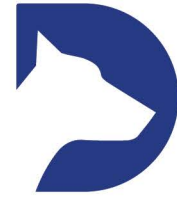
1.5 days face to face plus 40 hours on-the-job logbook practice

Outcome

Upon successful completion, students will receive a Statement of Attainment (*TLILIC0003 Licence to operate a forklift truck*)



NATIONALLY RECOGNISED
TRAINING



Forklift training (TLILIC0003 Licence to operate a forklift truck)

Introduction

You have been given this information sheet because your employer requires you to do some training with us, WDI (RTO code: 45367).

This information sheet is designed to tell you things you should know before filling out your Enrolment form.

You must read:

- **this information sheet**
- **AND**
- **the 'General pre-enrolment information for prospective students' information sheet**

before you can enrol in training with WDI.

If you want to talk about information in this sheet, or any aspect of your training, please contact us by phone on +61 413 313 848 or email us: info@wdi.com.au

What you will learn

This training covers the skills and knowledge to operate a forklift truck safely and to carry out associated work. It includes:

- Planning and preparing for forklift work
- Operating the forklift
- Shifting loads in a safe manner
- Shutting down and securing the machine
- Conducting housekeeping activities associated with machine operations.

Entry requirements

- 18+ years old
- Basic level of language, literacy and numeracy – ability to carry out basic mathematical calculations, use a calculator, understand written work instructions and understand tables and figures for job procedures (LLN will be assessed during enrolment process).
- Ability to speak and understand English – training and assessment will be conducted in English
- You do not need any experience, skills or knowledge in operating a forklift truck or any other plant equipment or machinery.

How long the training will take

1.5 days face to face plus 40 hours on-the-job logbook practice.

However, the time over which you complete the training will largely depend on how long it takes you to complete the required 40 hours of on-the-job practice and when the assessor is available to conduct the follow-up practical assessment. The estimate given assume three (3) hours of logbook practice per day for five (5) days per week for 2.5 weeks.

How and where you will be trained

- Face to face training in your workplace - theory content and practice operating the machine
- On-the-job logbook practice - tasks relevant to this training that you carry out in your workplace over a period of time
- You are also required to spend approximately 1 hour of your own time revising learning material you will be given.



How you will be assessed

After you have completed the above training:

- Knowledge and calculations assessment
- Practical demonstration of skills (performance assessment)

The assessment activities and requirements are set by Workplace Health and Safety Queensland (WHSQ).

What you need to bring

- Photo identification
- Pen/biro
- Personal protective equipment (PPE):
 - Steel capped boots
 - Safety glasses
 - Hearing protection
 - Hard hat
 - Gloves
 - Safety clothing (hi-visibility long pants and long sleeve shirt)

If your employer's site policies require you to have additional or different PPE to that listed above, you must bring those items to training.

You must bring the above items to training each day. If you come to training without the right PPE, you may not be allowed to participate in training.

Cost of training

- Please contact us for the cost.
- You may have to purchase PPE (identified above) if not available for use in your workplace.

What you get at the end of training

- Upon successful completion, you will receive a:
 - Statement of Attainment (*TLILIC0003 Licence to operate a forklift truck*). The Statement of Attainment
 - LHRW Assessment Summary

You will need these documents to apply to WHSQ for a licence to operate a forklift truck (LF) – **WD Training Solutions does not issue high risk work licences.**